**Potterville Benton Township District Library**

**Agenda**

**February 3, 2025**

**6:30 PM**

1. Call to Order

2. Approval of Minutes

1. Reports to the Board
	1. Treasurer’s Report
	2. Library Bills
	3. Director’s Report – Circulation -

 New Patrons –

 Computer Hours -

 Libby -

 Hoopla –

1. Committees
	1. Other

1. Old Business
2. Non-Resident Fee –
3. Mark A. Grimwood Trust
4. Rehmann – Audit Update
5. Potter Drain – 2 Year Project Meeting January 15, 2025
6. Employee Handbook Update
7. Meeting Procedures Policy Review
8. Student Trustee Position - Discussion
9. Board Vacancy
10. Other
11. New Business
	1. Hyland Software – Depository has closed
	2. Other
12. Adjournment

***Next Meeting March 3, 2025***

*Misson Statement: The mission of the Potterville-Benton Township District Library is to provide and make readily available library services necessary to meet the education, information, recreational and cultural needs of the community*

***Proudly Serving Your Community Since 1904.***